



Capacity Building of the Georgian Leadership Community to Improve Decision-Making and Negotiation Skills

Capacity Building of Public Servants in Human Resources Management

Performance Appraisal

28-29 October, 2015

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Georgian Foundation for Strategic and International Studies (GFSIS)

3a, Chitadze Street, Tbilisi

Overall objectives of the Training

After the seminar participants:

- *will be equipped with basic knowledge and be inspired to implement performance appraisals in their own organisation*
- *will be aware of the purpose and benefits of modern human resources management*
- *will be familiar with the new role of the HR function*
- *have acquired some practical experience of tools used in modern HRM*

Agenda

Wednesday, 28 October 2015

- 10.00 Opening and presentation
- 10.30 Modern Human Resources Management and Leadership
- 11.00 *Coffee/Tea Break*
- 11:20 Continued, Modern HRM
- 13.00 *Lunch*
- 13.30 Performance Appraisal in Ministry of Justice – Presentation
Group Discussions
- 14.30 *Coffee/Tea Break*
- 14.50 Role of the HR Function
- 15.30 Summing up the Day
- 16.00 End of day

Thursday, 29 October 2015

- 10.00 Reflection
Continued, role of the HR function
- 11.00 *Coffee/Tea Break*
- 11.20 Strengthening the HR function
- Marketing, Networking and Supporting
- 13.00 *Lunch*

- 13.30 Performance Appraisal in general in the Georgian Civil Service
- Role of Civil Service Bureau
- 14.30 *Coffee /Tea Break*
- 14.50 Introduction - Career Development and Promotion
- 15:30 Seminar Topics for the Future
- 16:00 End of the workshop